

**South Carolina Board of Occupational Therapy Board Meeting  
Friday, November 15, 2019  
Synergy Business Park, Kingstree Building  
110 Centerview Drive, Room 108  
Columbia, South Carolina 29211**

**Board Members Present**

Lesly W. James, Ph.D., OTR/L, Chairperson  
Ricardo Holmes, Sr., OTR/L, Vice Chair  
M. Rebecca Coleman, OTR  
Melissa Hevia, OTA  
Todd A. Laliberte, OTR

**Board Member Absent**

Hima N. Dalal, OTR

**Staff Present**

Adam Russell, Advice Counsel  
Mack Williams, Board Administrator  
Brandi Roberts, Board Administrative Assistant

**Public notice of this meeting was properly posted at the South Carolina Board of Occupational Therapy office, lobby of the Kingstree Building and provided to all requesting persons, organizations and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. A quorum was present at all times.**

**Call to Order**

Dr. James, Chairman, called the meeting to order at 10:06 a.m., Room 108, Kingstree Building, 110 Centerview Drive, Columbia, South Carolina 29211.

**Approval of the Agenda**

**Motion:** In open session, Mr. Laliberte made a motion to re-order the agenda schedule. The motion was seconded and approved.

**Approval of the Minutes**

**Motion:** In open session, Ms. Coleman made a motion to approve the August 9, 2019 meeting minutes. The motion was seconded and approved.

**Approval/Disapproval of Absent Members**

**Motion:** In open session, Ms. Hevia made a motion to approve the absence of Ms. Dalal. The motion was seconded and approved.

## **New Business**

### **Administrative Reports**

**Office of Investigations and Enforcement (OIE) Report:** Mr. Hinson, Office of Investigations and Enforcement, presented the statistical and training report to the Board. The Board accepted the reports as information.

Mr. Hinson presented the IRC Report to the Board, case number 2019-7 is recommended for a letter of caution.

**Motion:** In open session, Ms. Colman made a motion to accept the IRC recommendation of case 2019-7. The motion was seconded and approved.

**Office of Disciplinary Counsel (ODC) Report:** Mr. Gwynne, Esq., Office of Disciplinary Council, presented the ODC report; there are three (3) closed cases and no pending cases.

The Board accepted the ODC report as information.

**Finance Report:** Mr. Williams reviewed the finance report with the Board.

The Board accepted the report as information.

**Ethics Commission:** Mr. Williams updated the Board on ethics commission.

The Board accepted the report as information.

### **Application Hearings**

#### **Initial Application**

**Kristen Perez:** Ms. Perez made a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapist.

**Motion:** In open session, Mr. Holmes made a motion to grant Ms. Perez a license as Occupational Therapist. The motion was seconded and approved.

**Virginia McGinnis:** Ms. McGinnis made a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapist.

**Motion:** In open session, Mr. Holmes made a motion to grant Ms. McGinnis a license to practice as an Occupational Therapist. The motion was seconded and approved.

**Joshua Ebert:** Mr. Ebert made a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapist.

**Motion:** In open session, Mr. Holmes made a motion to go into executive session to receive legal advice from counsel regarding the case. The motion was seconded and approved.

**[Executive Session]** No votes were taken during executive session. 11:06 a.m. to 11:30 a.m.

**Motion:** In open session, Ms. Hevia made a motion to come out of executive session. The motion was seconded and approved.

**Motion:** In open session, Mr. Holmes made a motion to approve Mr. Ebert license with the following stipulations: Must provide letter from his medical provider identifying his status to practice, probation for a period of three (3) years. Mr. Elbert will have to practice for (1) one year under direct supervision of an Occupational Therapist that would also provide quarterly reports and status, and would not be allowed to supervise during the three (3) years probationary period. The respondent must work in the area where there are other professionals. The motion was seconded and approved.

**Megan Berry:** Ms. Berry did not make a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapist.

**Motion:** In open session, Mr. Laliberte made a motion to defer Ms. Berry's application until she is able to appear. The motion was seconded and approved.

**Donna Greene:** Ms. Greene did not make a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapist.

**Motion:** In open session, Ms. Coleman made a motion to defer Ms. Greene's application until she is able to appear. The motion was seconded and approved.

**Jennifer Smith:** Ms. Smith made a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapist.

**Motion:** In open session, Mr. Holmes made a motion to grant Ms. Smith a license to practice as an Occupational Therapist.

### **Reinstatement Application**

**Susan Wallace:** In open session, Ms. Wallace made a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be reinstated as an Occupational Therapist.

**Motion:** In open session, Mr. Laliberte made a motion to go into executive session to receive legal advice from counsel regarding the case. The motion was seconded and approved.

**[Executive Session]** No votes were taken during executive session. 12:19 p.m. to 12:42 p.m.

**Motion:** In open session, Ms. Coleman made a motion to come out of executive session. The motion was seconded and approved.

**Motion:** In open session, Ms. Hevia made a motion to grant a provisional license with the following stipulations: Complete five hundred (500) hours in clinical practice under the on-site supervisor of licensed Occupational Therapist. Take a fifty (50) hours Board approved continuing education in the area of chosen Occupational Therapy practice with one course in ethics. The respondent must submit quarterly reports from supervising therapists during the period of the provisional license. The motion was second and approved.

**Appoint IRC Member**

**Motion:** In open session, Ms. Colman made a motion to accept the recommendation for the IRC member Carmen Wilm or Kim Werts. The motion was seconded and approved.

**Discussion Items**

**Military Spouse Temporary License**

**Motion:** In open session, Ms. Coleman made motion to accept one (1) year license for military spouses that are in good standing with the current states license Board also, waving the NBCOT requirement of South Carolina. The motion was seconded and approved.

**2020 SCOTA Annual Conference**

**2020 AOTA Annual Conference**

**Motion:** In open session, Ms. Colman made a motion to approve Dr. James and Mr. Holmes to attend the 2020 SCOTA and AOTA conference. The motion was seconded and approved.

**Board Meeting Dates:**

In open session the Board reviewed and discussed the 2020 meeting dates.

**Motion:** In open session, Mr. Holmes made a motion to approve the 2020 Board meeting dates. The motion was seconded and approved.

**Adjournment**

Whereupon, there being no further questions, (The meeting adjourned at 1:02 p.m.)

Mack Williams  
Administrator

2-7-2020  
Date